



Registering on the NLIS Database to Allow Access - A Step by Step Guide

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The National Livestock Identification System (NLIS) database is operated by Meat and Livestock Australia (MLA) and holds the register of NLIS devices, including microchip and associated NLIS numbers, transaction records, residue, disease and market access status information for NLIS identified cattle.

Accessing the NLIS Database

There are two options available to producers to access information on the NLIS database:

- Producer's can register as an NLIS database user on the NLIS website and obtain a password by entering information; or
- Third Party Access. You can nominate someone to access your data on your behalf i.e. an agent or someone else who has access to the Internet. Authority to carry out third party transactions needs to be arranged. Information regarding this can be obtained by contacting the MLA NLIS help line on **1800-NLISID or 1800-654-743** or send an email to nlis.support@mla.com.au.

Registering on the NLIS Database to allow access

The following outlines the process for registering your details and accessing the database.

Step 1

Log onto the NLIS web page at; www.nlis.mla.com.au

Step 2

Click on the 'create a new account' button in the second blue box titled 'New user'

Step 3

Fill in your details to create an NLIS account.

Note: You will need to have your Property Identification Code (PIC) handy and also an email address to complete the information required.



Create new account

Account details Step 1 2 3 4

Please complete the following information. Fields marked with an * must be filled in.

*Account type (Please select)

PICs (Property Identification Codes) assigned to you. Your PIC and tailtag numbers are the same. If you own more than one property, enter each PIC on a separate line followed by the ENTER key.

Safetyard ID (Safetyard accounts only - Safetyards must contact the NLIS Help Desk for an allocated Safetyard ID, before an account can be created.)

Title *First name *Last name

*Property/trading name

*Address

*Town/city

*Phone Fax

*E-mail

* I acknowledge and agree that the use of the ERP and NLIS Database, the use and disclosure of the information in the Database, and the administration of the NLIS is subject to the [NLIS Terms of Use](#).

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Select an "Account type" i.e. If you are a farmer select PRODUCER, if you are an abattoir, select PROCESSOR etc

Create new account

Account details Step 1 2 3 4

Please complete the following information. Fields marked with an * must be filled in.

*Account type (Please select)

Auditor
Extended residue program
Feedlot
Live exporter
National Residue Survey
Police
Pounds/Stock holding yard
Processor
Sale yard
Squaring event
State department of agriculture (SDA - Light)

PICs (Property Identification Codes) assigned to you. Your PIC and tailtag numbers are the same. If you own more than one property, enter each PIC on a separate line followed by the ENTER key.

* I acknowledge and agree that the use of the ERP and NLIS Database, the use and disclosure of the information in the Database, and the administration of the NLIS is subject to the [NLIS Terms of Use](#).

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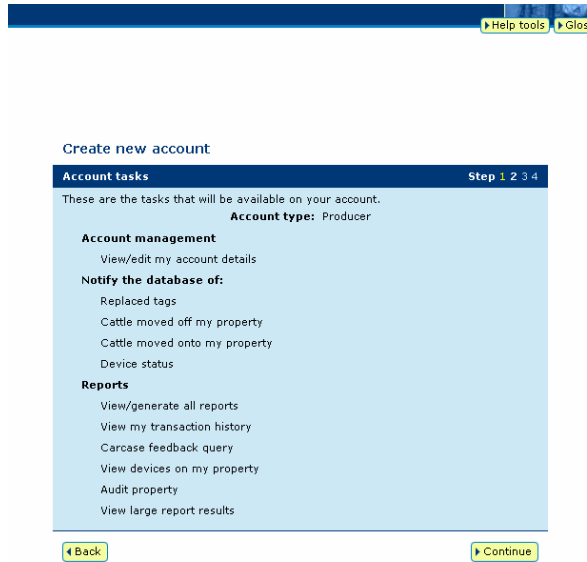


Step 4

Once you have entered your details click on the 'Continue' button at the bottom of the screen.

Step 5

You will then be told what functions you will be able to perform on your account. Click 'Continue'.



Step 6

You will then be asked to type in a verification code. Type it exactly as it appears and click 'Continue'.



Step 7

Your details will then be added to the system and you will be e-mailed a secure username and password within 7 days to use to access your NLIS information.

Where can I find more information?

Department of Primary Industries NLIS Extension Team

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Kellyanne Semple	03 5430 4302	Kellyanne.semple@dpi.vic.gov.au
Kate McCue	03 5561 9902	Kate.mccue@dpi.vic.gov.au
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Annemaree Docking	03 5430 4808	Annemaree.docking@dpi.vic.gov.au

General Information:

The following are useful contacts for further information:

Specific NLIS Database Queries for the MLA:

NLIS Hotline: 1800 NLIS ID (1800 654 743)

To access the NLIS database

visit www.nlis.mla.com.au

NLIS Queries in Victoria

For the NLIS in Victoria call DPI's toll-free NLIS Helpline on 1800678 779 during business hours.

DPI Website:

www.dpi.vic.gov.au

NLIS Workshops

To attend a workshop on NLIS, contact one of the NLIS extension team.

Ordering NLIS Devices Online

You can now order NLIS devices on-line using a credit card by going to the DPI web site www.dpi.vic.gov.au and following the prompts to *Livestock Tags Online*.

The previous version of this note was published in July 2006.

The advice provided in this publication is intended as a source of information only. Always read the label before using any of the products mentioned. The State of Victoria and its employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or other consequence which may arise from you relying on any information in this publication.